

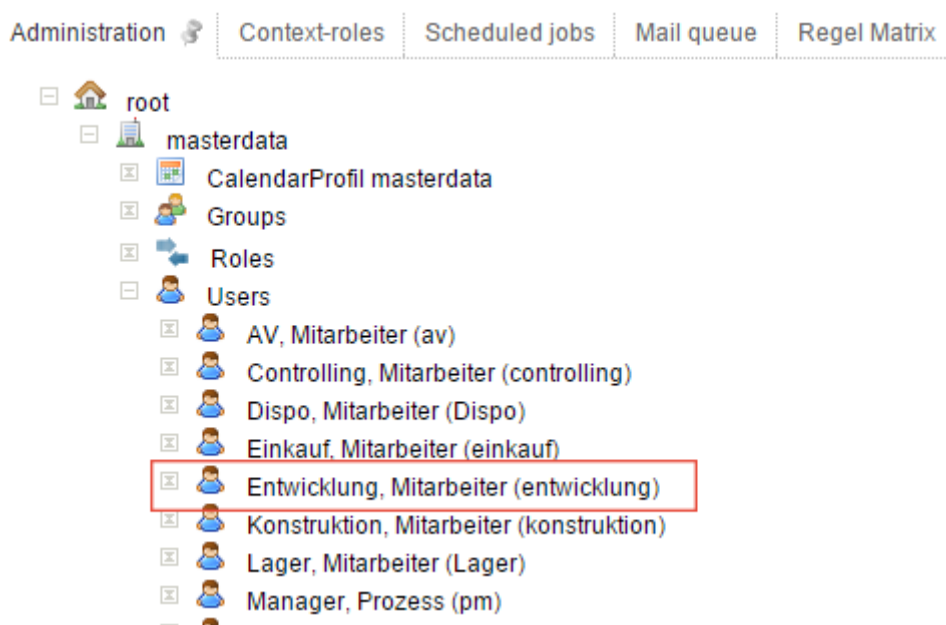
User Profile

The user profile can be accessed in two ways:

- In an open [Client](#), the user clicks on his or her name in the right-hand upper corner

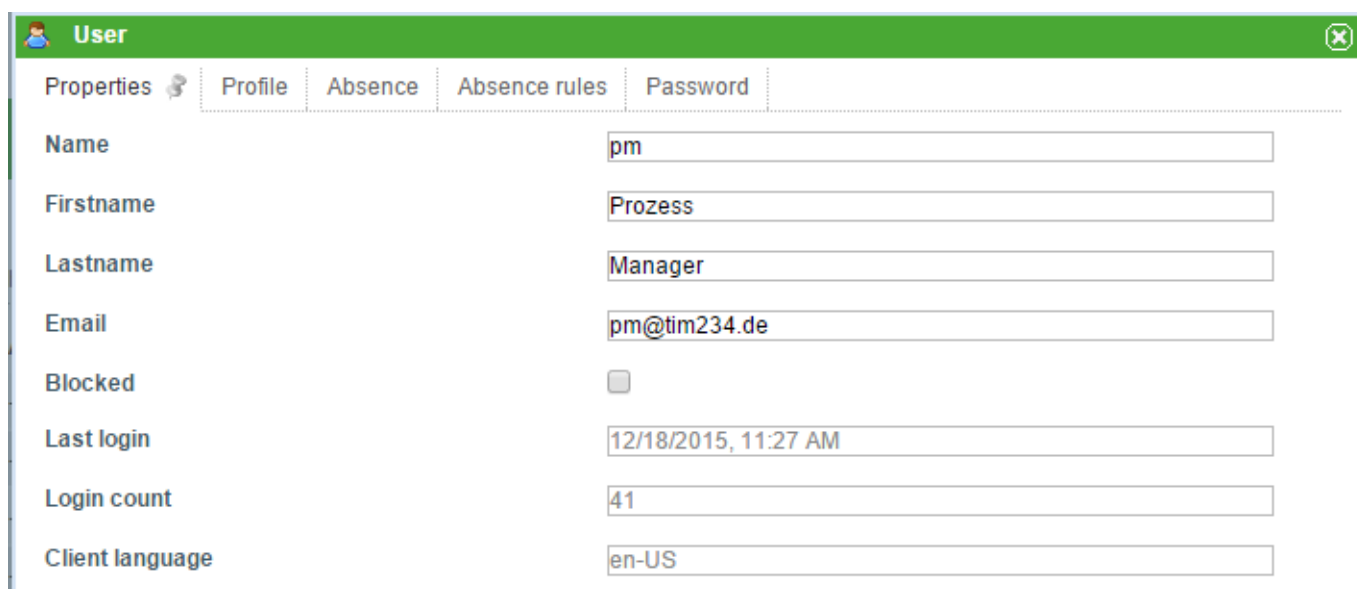


- The administrator clicks on a user in the [Administration Client](#)



The settings for this user can now be changed in the open user profile.

Within the user profile four different tabs can be chosen according to requirements



- [Properties](#)
- [Profile](#)
- [Absence](#)
- [Absence Rules](#)
- [Password](#)

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