Editing Context Roles

Via the administration client, context roles can be added and adapted. Context roles fulfill the task of allotting a specific role to a user within a process.

If a context role is adapted, the following window opens:

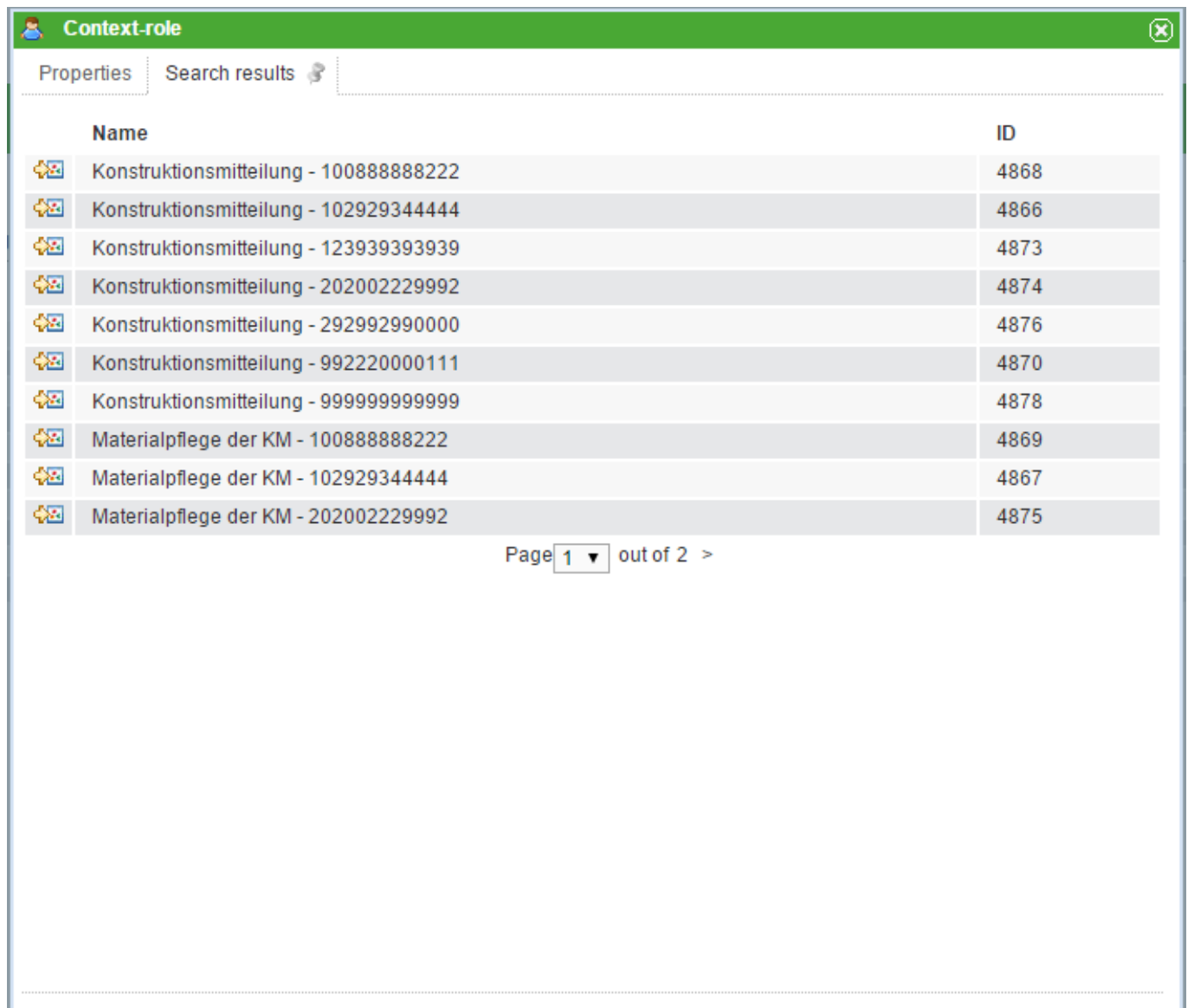| Element	Description
1	Here, the user for which the role is created is selected. A click on the drop-down menu will open it and all available users will be displayed. The user required can now be chosen.
2	This drop-down menu is used to select which of the aforementioned roles the user should be assigned to.
3	Here, the context name is chosen. This is indicative of which frame the context role is located in.
4	Here, the context-ID, which denotes the definition/instance being designated for this role, is displayed. This field can not be adapted directly, but rather it is filled using the search (Element 5). See search

Search

In order to designate a specific merit to a context role, the search has to be used. For instance, a process instance can be searched for based on the corresponding ID. The drop-down menu **Context name** is used to indicate if a process definition or a process instance is being searched. The search term should reflect if a process definition or a process instance is searched.
If "process definition" is chosen in the context name, then the name of the wanted process definition has to be entered in the search field.
If "process instance" is chosen, the name of the process instance for which the role is to be valid has to be entered in the search field.

It is also possible to start the search without making an entry. A list of all possible process definition or process instances, in descending order by date, will then be released.
After a successful search, the tab **"Search results"** will open.

Name	ID
Konstruktionsmitteilung - 100888888222	4868
Konstruktionsmitteilung - 102929344444	4866
Konstruktionsmitteilung - 123939393939	4873
Konstruktionsmitteilung - 202002229992	4874
Konstruktionsmitteilung - 292992990000	4876
Konstruktionsmitteilung - 992220000111	4870
Konstruktionsmitteilung - 999999999999	4878
Materialpflege der KM - 100888888222	4869
Materialpflege der KM - 102929344444	4867
Materialpflege der KM - 202002229992	4875

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In this list the results corresponding to the search term will appear. Clicking on an element from the list will activate the tab **"Properties"** and the ID of the chosen selection will be noted in the context-ID field (Element 4).
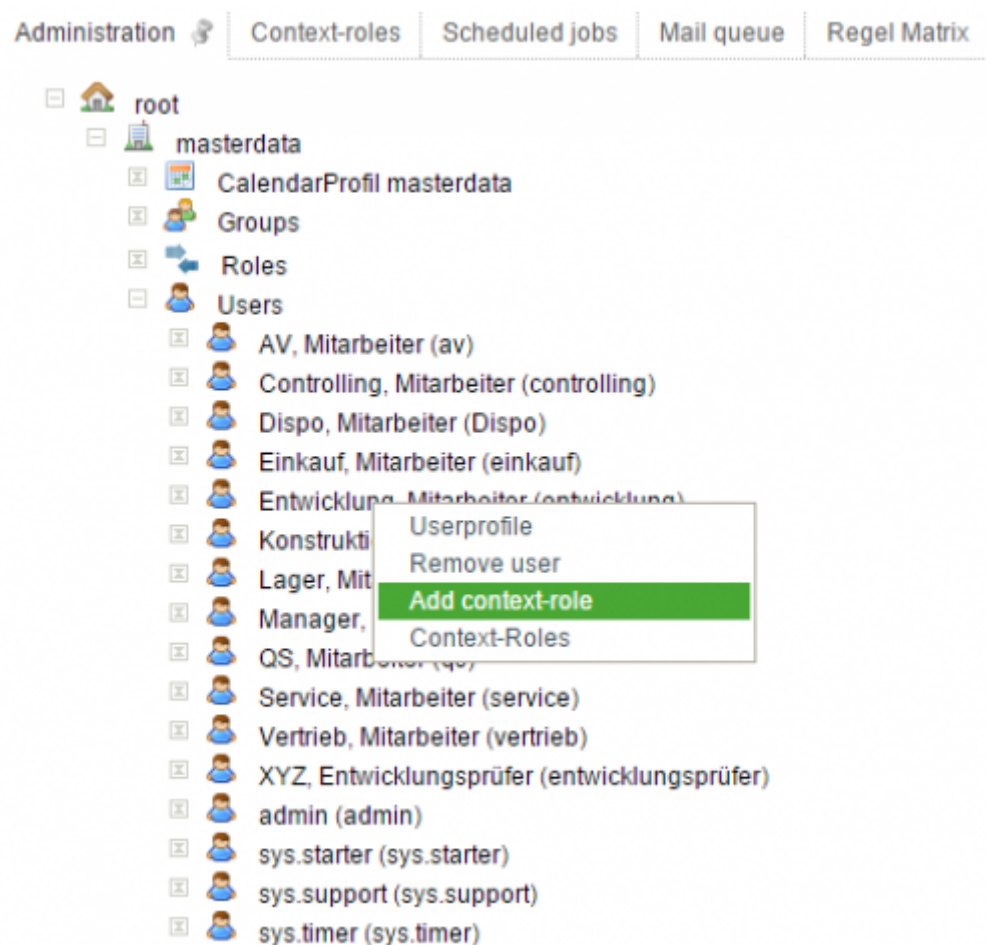
Follow Context Roles

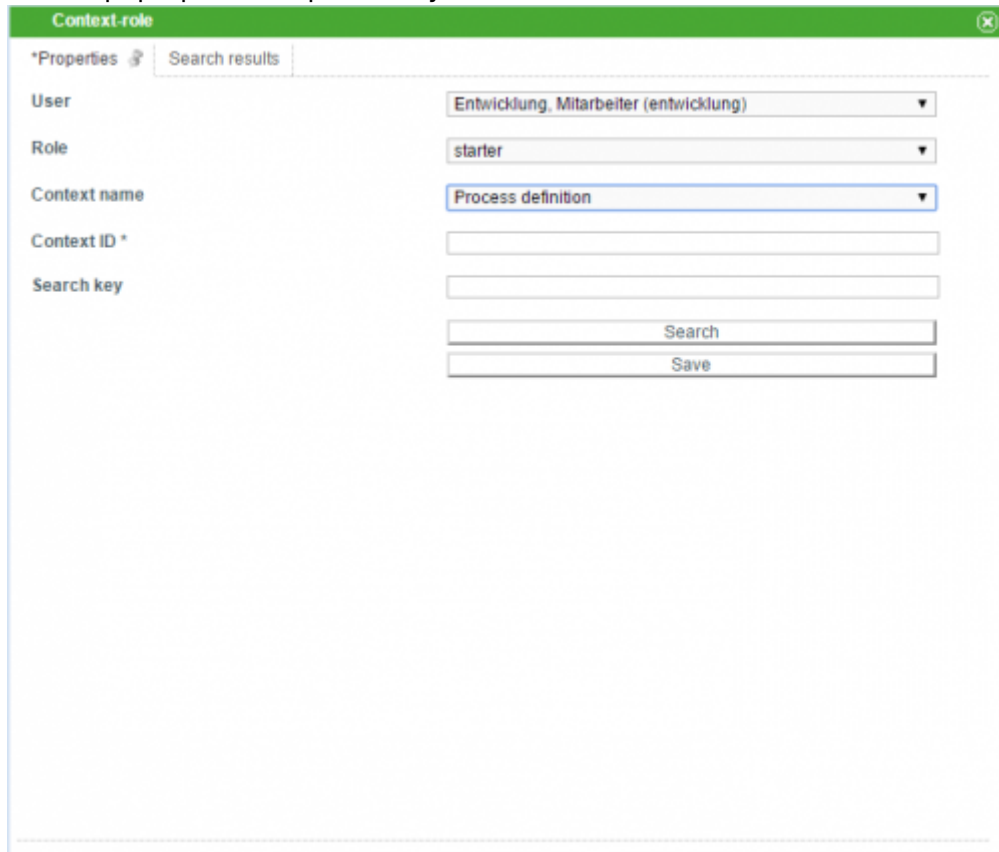[Use the admin user to log-in to the Admin Client](#).

In the **Administration** tab, choose the **User** element. Next, right click on the user being adapted and select **Add context role**.

In the **Context role** pop-up, a role (preferably "starter") is chosen.

For the context name, "process definition" should be chosen.
Enter the beginning of the desired process definition in the field search bar and click on the "search" button.

In the following pop-up, the columns can be rearranged by selecting "ID". The top entry corresponds to the most recent process definition.

|	Name	ID
	Konstruktionsmitteilung	1216
	Konstruktionsmitteilung	1218
	Konstruktionsmitteilung	1219
	Konstruktionsmitteilung	1220
	Konstruktionsmitteilung	1221
	Konstruktionsmitteilung	1222
	Konstruktionsmitteilung	1225
	Konstruktionsmitteilung	1226
	Konstruktionsmitteilung	1227
	Konstruktionsmitteilung	1228
	Konstruktionsmitteilung - 100888888222	4868
	Konstruktionsmitteilung - 102929344444	4866
	Konstruktionsmitteilung - 123939393939	4873
	Konstruktionsmitteilung - 202002229992	4874
	Konstruktionsmitteilung - 292992990000	4876
	Konstruktionsmitteilung - 992220000111	4870
	Konstruktionsmitteilung - 999999999999	4878
	Materialpflege der KM - 100888888222	4869
	Materialpflege der KM - 102929344444	4867
	Materialpflege der KM - 202002229992	4875

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Click on the row with the highest ID from the searched definition.

Context-role	
User	Entwicklung, Mitarbeiter (entwicklung)
Role	starter
Context name	Process definition
Context ID *	1216
Search key	
	Search
	Save

By clicking on the "save" button, the corresponding context role is updated.

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