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User profile

The user profile is accessible in two ways:

- The user clicks in a [Client](#) on his name in the right-hand upper corner



- The administrator clicks on a user [Administration Client](#)



Settings of this user can be changed in the now open user profile.

Within the user profile four different tabs can be chosen according to requirements



- [Properties](#)
- [Profile](#)
- [Absence](#)
- [Rules of substitution](#)
- [Password](#)

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