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Processmanager-Client 4G

The Processmanager-Client serves the process manager to control and monitor his processes. In order to manage these tasks, this client provides special functions which are not available for ToDo-Clients. For a successful login to the Processmanager-Client, the user needs the **rights** of a **process manager**.

Overview Processmanager-Client 4G-Client

The screenshot displays the Processmanager-Client 4G interface. At the top, there is a navigation bar with the TIM logo and user information (John Doe, English). Below this, there are several tabs and sections:

- Processes (1-5):** A list of process definitions with columns for Name, Version, and icons for refresh and delete.

Name	Version
8D Problem Solving	12
Special request	16
TIM Wiki Prozess	2
Wiki Approval Component	6
- Activities (10-13):** A list of tasks with columns for Name, Start, Progress Task, LFT, and Status.

Name	Start	Progress Task	LFT	Status
Create offer	21.11.2014 10:29	0 / 1	21.11.2014 11:34	Completed
Special paint request	21.11.2014 10:29	0 / 1	21.11.2014 11:34	Completed
Special requests	21.11.2014 10:29	0 / 1	21.11.2014 11:34	Completed
- Instances per Activity (27):** A bar chart showing the number of instances for various activities. The highest instance count is for 'Create offer' and 'SS-ID gener...'.

Activity	Instances
Create offer	3
Edit data	1
SS-ID gener...	3
Special pai...	1
Special requests	1
Total pricing	1
Wait for custo...	1
- Live view process model (29):** A detailed BPMN diagram showing the flow between 'Sales' and 'Manufactory' departments. Key activities include 'Create offer', 'Special paint request', 'Special requests', 'Total pricing', and 'Wait for customer's decision'. Decision points are shown for 'Pricing special request?' and 'Price realizable?'.

Overview of elements

element	description
1	This tab shows the process manager all the process definitions to which he has access.
2	If a process definition is chosen in the first tab, currently activated instances of this definition will then be displayed in the tab "instances" . See instances list
3	If a process definition is chosen in the first tab, currently activated instances of this definition, which have been initiated by the current user, will then be displayed in the tab "my instances"
4	The tab "archive" displays all instances of a chosen definition which have been completed and archived.

element	description
5	This tab displays the instances in which the search (see also Element 8 and Element 26 respectively!) has found corresponding process variables.
6	In this slot the name of the process definition is displayed.
7	It is possible to initiate a new instance for this process definition via clicking on the plus symbol.
8	In this slot you can search via the smartform. The search will be conducted for process variables containing required search terms which in turn correspond to certain process definitions. The results are then displayed in the slot dedicated to search result. See search » Attention! This does not work with the ToDo-Client 1G
9	Here, the version of the currently deployed process definitions will be displayed. If a process definition is newly deployed, the versioning is increased by the digit 1.
10	If a process definition and correspondingly a currently activated instance is chosen, an overview of the status of current activities assigned to the instance will be displayed in this slot.
11	If an activity from the list of activities (please refer to Element 10!) is chosen, a list of the tasks which are assigned to the chosen activity will appear in the tab “tasks” .
12	If an activity has been chosen, all activities for which the current user is listed as the instigator and the task itself, which has been assigned to one of his groups, will be displayed under “My activities” .
13	In this column, all tasks which have been completed by the current user and are not yet archived, can be viewed here.» From version v.3.4.7 onwards, archived tasks will be displayed too. In the client profile it is possible to configure whether or not completed tasks of a group shall be displayed.
14	The name of active activities will be displayed in this column.
15	The date and time when an activity was started or when the process has reached the activity, will be displayed here.
16	Via this symbol you can get access to the menu by which documents can be uploaded or already uploaded documents can be opened. If the symbol is highlighted by colour, uploaded documents are available.
17	Via this symbol you get to the menu in which notes can be added or already added notes can be looked into. If the symbol is highlighted with colour, notes are deposited.
18	The number of tasks available in a chosen activity and how many of them have already been completed will be displayed here.
19	The latest possible ending time for this activity will be displayed here. Please refer to CPM for further information.
20	This traffic light symbol tells you if an activity is on schedule. Please refer to CPM for further details.
21	Via a click on the user you get access to the user settings in which your own personal user profile can be adapted. Please read the entry User profile for any further details.
22	The current user can sign out here.
23	The preferred language can be chosen from a drop-down menu.
24	Here, the current TIM version and revision can be accessed. The latter is crucial for support issues if an error has occurred.
25	Via this symbol you can switch between the Processmanager-Client 4G and the Processmanager 2G.
26	Here, you can search for texts/numbers in all processes (in all process definitions and their related process instances). Relevant data entail the definition name, instance name and the process variables. Fitting results are displayed in the search results field.

element	description
27	In this area a graphic is displayed in which information on currently active activities is given.
28	Under the tab "Process model" a small figure is displayed which shows the entire process and its activities.
29	The Live View process model shows the entire process model and additionally indicates the current status of the process.

List of instances

Processes | Instances | My Instances | Archive | Search Results

Name	Start	End					Status
Instance from Special request	21.11.2014 10:32	21.11.2014 10:33					
Instance from Special request	21.11.2014 10:29	-					
Instance from Special request	20.11.2014 13:44	-					
Instance from Special request	20.11.2014 13:29	-					
Instance from Special request	20.11.2014 12:49	-					
20140045	20.11.2014 11:42	-					

1
2
3
4
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element	description
1	Here, the name of a particular instance is displayed.
2	Here, the date and time of an instance's start time is displayed.
3	Here, the date and time of an instance's end time is displayed.
4	Via this symbol you get directly to the menu which documents can be uploaded to or already uploaded documents can be looked in to.
5	Via this symbol you get directly to the menu to which notes can be added or already added notes can be looked in to.
6	Via this symbol the smart form of the respective process is opened directly in a separate window.
7	Via this symbol you open a window in which diverse reports, which provide information of the respective instance, can be downloaded.
8	Here, the traffic light symbol tells you if the process is on schedule. See CPM

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