

Fix Me! This page is not fully translated, yet. Please help completing the translation. (remove this paragraph once the translation is finished)

Processmanager-Client 4G

The Processmanager-Client serves the process manager to control and monitor his processes. In order to manage these tasks, this client provides special functions which are not available for ToDo-Clients. For a successful login to the Processmanager-Client, the user needs the **rights** of a **process manager**.

Overview Processmanager-Client 4G-Client

The screenshot displays the Processmanager-Client interface with the following components:

- Header:** TIM logo (task in motion), user profile (John Doe), language (English), and search bar (26).
- Navigation:** Processes (1), Instances (2), My Instances (3), Archive (4), Search Results (5), Activities (10), Tasks (11), My Tasks (12), My finished Tasks (13).
- Process List (6-9):**

Name	Version
8D Problem Solving	12
Special request	16
TIM Wiki Prozess	2
Wiki Approval Component	6
- Task List (14-20):**

Name	Start	Progress Task	LFT	Status
Create offer	21.11.2014 10:29	0 / 1	21.11.2014 11:34	🟢🟡🔴
Special paint request	21.11.2014 10:29	0 / 1	21.11.2014 11:34	🟢🟡🔴
Special requests	21.11.2014 10:29	0 / 1	21.11.2014 11:34	🟢🟡🔴
- Instances per Activity (27):** Bar chart for 'Special request' showing counts for various activities.
- Process model (28):** Live view process model diagram showing the flow from 'Start' through 'Create offer', 'Special paint request', and 'Wait for customer's decision'.
- Process model (29):** Detailed process model diagram showing decision points like 'Pricing special request?' and 'Price realizable?'.


Overview of elements





































element	description
1	This tab shows the process manager all the process definitions to which he has access.
2	If a process definition is chosen in the first tab, currently activated instances of this definition will then be displayed in the tab "instances" . See instances list
3	If a process definition is chosen in the first tab, currently activated instances of this definition, which have been initiated by the current user, will then be displayed in the tab "my instances"
4	The tab "archive" displays all instances of a chosen definition which have been completed and archived.

element	description
5	This tab displays the instances in which the search (see also Element 8 and Element 26 respectively!) has found corresponding process variables.
6	In this slot the name of the process definition is displayed.
7	It is possible to initiate a new instance for this process definition via clicking on the plus symbol.
8	In this slot you can search via the smartform. The search will be conducted for process variables containing required search terms which in turn correspond to certain process definitions. The results are then displayed in the slot dedicated to search result. See search » Attention! This does not work with the ToDo-Client 1G
9	Here, the version of the currently deployed process definitions will be displayed. If a process definition is newly deployed, the versioning is increased by the digit 1.
10	If a process definition and correspondingly a currently activated instance is chosen, an overview of the status of current activities assigned to the instance will be displayed in this slot.
11	If an activity from the list of activities (element 10) is chosen, a list of the tasks which are located in the chosen activity will appear in the tab “tasks” .
12	If an activity has been chosen, all activities for which the current user is listed as the arranger and the task, which has been assigned to a group of his, will be displayed under “My activities” .
13	In this column, all tasks which have been completed by the current user and not yet archived, can be looked into.» From version v.3.4.7 on, archived tasks will be displayed, too. In the Clientprofile it is possible to configurate whether or not completed tasks of my group shall be displayed.
14	In this column, the name of active activities is displayed.
15	Here, the date and time when an activity has begun or when the process has reached the activity, is displayed.
16	Via this symbol you get to the menu in which documents can be uploaded or already uploaded documents can be looked into. If the symbol is highlighted with colour, uploaded documents are available.
17	Via this symbol you get to the menu in which notes can be added or already added notes can be looked into. If the symbol is highlighted with colour, notes are deposited.
18	Here, the number of tasks available in a chosen activity and how many of them have already been completed, is displayed.
19	Here, the latest possible end time for this activity, is displayed. See CPM
20	Here, the traffic light symbol tells you if an activity is on schedule. See CPM
21	Via a click on the user you get to the user settings in which the own user profile can be adapted. See Userprofile
22	Here, the current user can be signed out.
23	Here, the wanted language can be chosen via a dropdown.
24	Here, the current TIM version and revision can be looked into. The latter is crucial for the support if an error has occurred.
25	Via this symbol you can switch between the Processmanager Client 4G and the Processmanager 2G.
26	Here, you can search for texts/numbers in all processes (in all process definitions and their process instances). Relevant data are the definition name, instance name and the process variables. Fitting results are displayed in the search results.
27	In this area a graphic is displayed in which information of currently active activities is given.

element	description
28	Under the tab “Process model” a small graphic is displayed which shows the entire process and its activities.
29	The Live View process model shows the entire process model and additionally marks the current status of the process.

List of instances

Processes | Instances  | My Instances | Archive | Search Results

Name 	Start	End					Status 
Instance from Special request	21.11.2014 10:32	21.11.2014 10:33					
Instance from Special request	21.11.2014 10:29	-					
Instance from Special request	20.11.2014 13:44	-					
Instance from Special request	20.11.2014 13:29	-					
Instance from Special request	20.11.2014 12:49	-					
20140045	20.11.2014 11:42	-					

1
2
3
4
5
6
7
8

element	description
1	Here, the name of a particular instance is displayed.
2	Here, the date and time of an instance's start time is displayed.
3	Here, the date and time of an instance's end time is displayed.
4	Via this symbol you get directly to the menu which documents can be uploaded to or already uploaded documents can be looked in to.
5	Via this symbol you get directly to the menu to which notes can be added or already added notes can be looked in to.
6	Via this symbol the smart form of the respective process is opened directly in a separate window.
7	Via this symbol you open a window in which diverse reports, which provide information of the respective instance, can be downloaded.
8	Here, the traffic light symbol tells you if the process is on schedule. See CPM

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