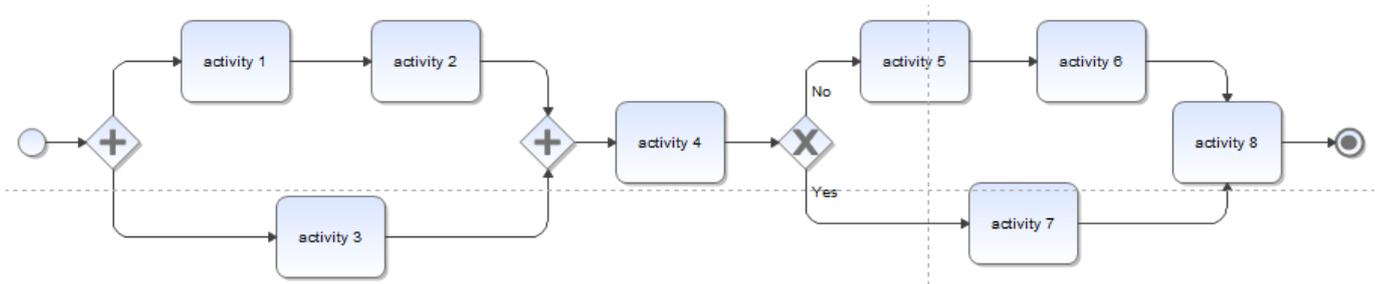
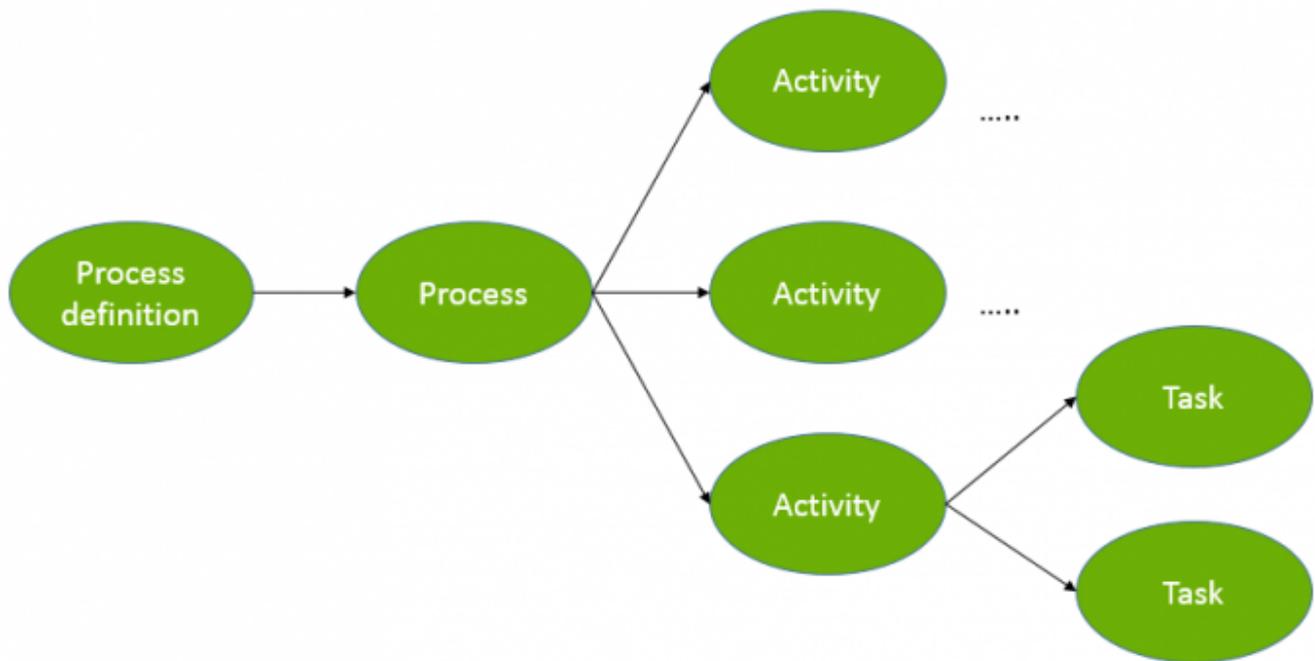


The General Structure of a Process

In general, a single process is subdivided into several activities. These activities have to be conducted in a predefined order and finished before the process is considered complete:



Each activity itself covers at least one task that has to be completed. An activity is therefore only finished after all of its tasks are completed. The actual process itself is in turn finished after all its related activities are completed.



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