

## Differences between clients

In the [To-Do Clients](#), the tasks of a particular employee stand in the foreground. With the process-manager client, the focus lies on the progress of the process.

### **Additional features of the process-manager clients in comparison with the ToDo-clients (provided that the user has Owner-rights for the concerned processes.)**

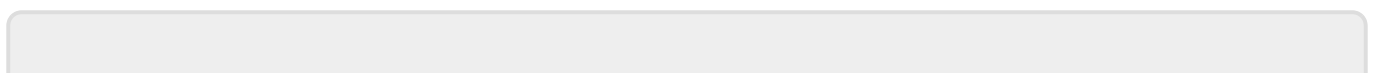
- Overview of [process definitions](#)
- Access to [process-definitions reports](#)
- Process definitions can be [archived](#)
- Display of all open tasks of a process definition
- Overview of all [instances](#) and their current [status](#)
- [instances](#) can be archived
- Access to [instance-reports](#)
- [properties](#) of an instance
- [swimlane-assignments](#) per instance can be displayed
- Gantt-view of an instance
- Activities-tab of the instance with the possibility of changing the start-date and the process time of activities
- CPM-information for de-/activation of CPM
- Graphical overview of “instances per activity”
- Access to archived instances in the archive
- Access to the assignment history of tasks

### **Differences between the ToDo-client and the ToDo-client 1G**

The [ToDo-client 1G](#) is displayed in one widget only. Here, the tabs 'tasks', 'tasks of my groups', 'My instances', 'completed tasks', 'search', 'search results' can be seen. In the ToDo-client, two widgets are displayed. The one in the top is designed exactly like the widget of the ToDo-client 1G. The bottom one additionally offers a (adapted) preview of the smartform and a Live-View of the process model. In the ToDo-client, the user can additionally see a (adapted) preview of the corresponding [smartform](#) and a Live-View of the process model in the below widget. The user can choose between these two previews via tab-choice.

### **Differences between the process-manager client and the process-manager client 4G**

In the process-manager-client, only two widgets are displayed by default: Processes/instances as well as their activities and tasks. Whereas in the process-manager-client 4G four widgets are displayed by default. Here, the graphical analysis “instances per activity” and the “Live-View process model” are additionally displayed by default. These widgets can be displayed in the process-manager-client via a right click on a definition → “instances per activity” or via a right click on one instance → “model”.



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