FixMe! This page is not fully translated, yet. Please help completing the translation.
(remove this paragraph once the translation is finished)

AdHoc task

A so-called AdHoc task can be created dynamically and is not actually part of the original course of the process. Such a task can be created e.g. when an employee finds during the execution of a task, that another not provided step is necessary for ending an activity. For this step an employee creates an AdHoc task, which must be done in addition to the scheduled tasks.

You can create such a task via Properties of the task.
Whether the task is an AdHoc task can be viewed in the list of the tasks. If the symbol in this column is filled with color, it is a task which was created dynamically. If the symbol is not filled, it is a common task.