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# ManageAbsenceHandler

## Description

This handler enters a user absence into TIM for a given user. It also designates a substitute user for all processes, for which the absent user is responsible.

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## Action Class

```
com.dooris.bpm.actionhandler.ManageAbsenceHandler
```

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## Event Type

any

## Action Name

any

## Mandatory Fields

none

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## Parameter

All parameters must be given via a process variable.

### start

Here, the starting date of the user absence is given. Currently, the format is based on the [Datepicker](#); however, it can be customized to the [Datepattern](#).

## end

Here, the ending date of the user absence is given. Currently, the format is based on the [Datepicker](#); however, it can be customized to the [Datepattern](#).

## user

This variable must contain the name or e-mail of the absent user.

The following parameters are optional

## representative

This variable may contain the name or e-mail address of the person who is substituting for the absent user. TIM then automatically sets this user as a substitute for every process definition, for which the user is responsible.

If the value "profile" (without "") is given, the handler will try to take the substitute from the [Userprofile](#).

## action

If the value "action=remove" is given, TIM will search for an absence that matches the starting and ending times and then delete it.

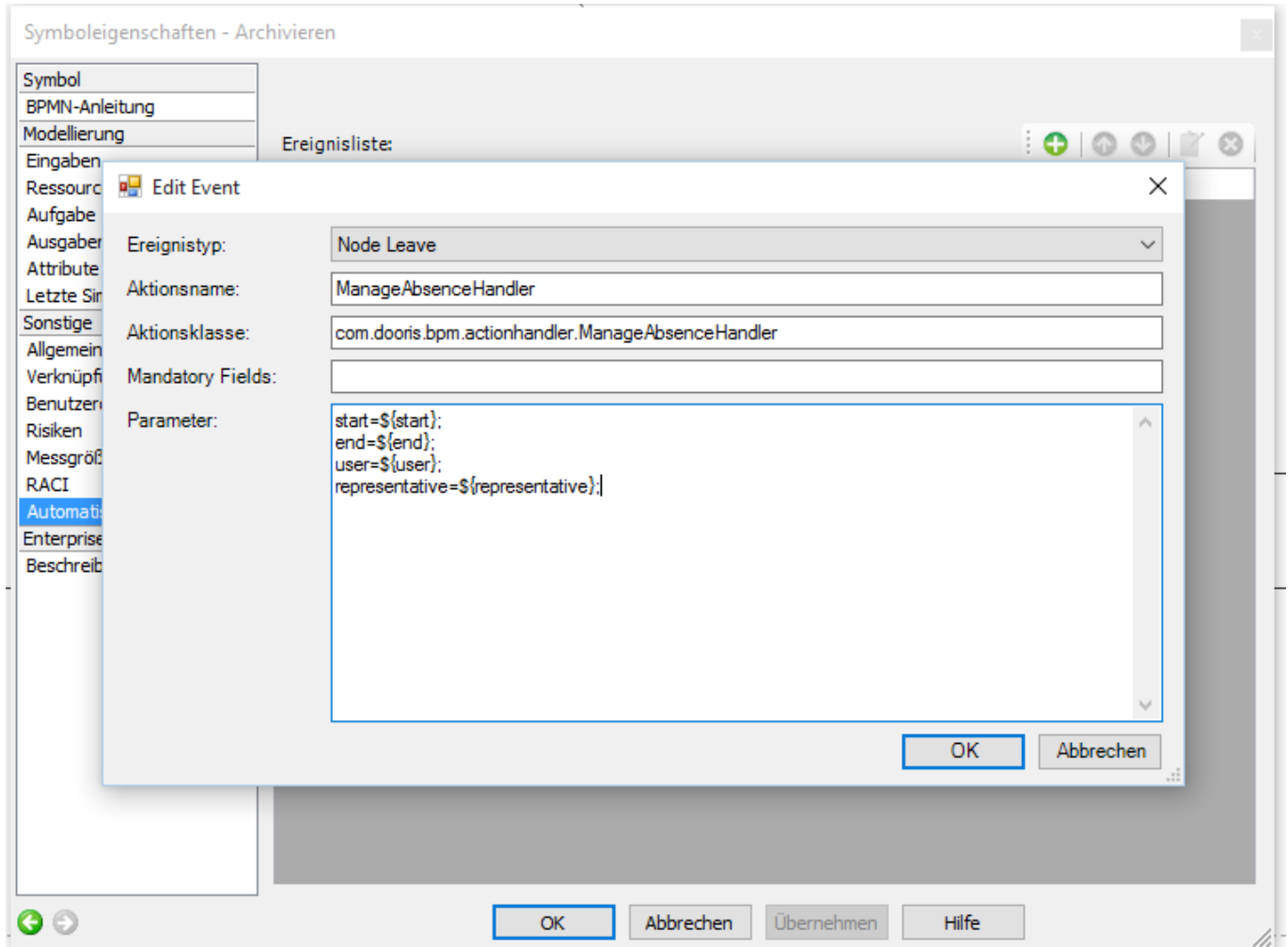
## takeOverExistingTasks

If "takeOverExistingTasks=true" is entered, all **existing** tasks from this absence will be transferred to the substitute. In order to do this, the [HandleActualAbsences-Timer](#) must be set and running.

## datePattern

If the date selection is not made with the Datepicker or does not match the "yyy-MM-dd" format, is may be adjusted here.

## Example



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